

"I CAME THAT
THEY MAY HAVE LIFE,
AND HAVE IT
TO THE FULL"
JOHN 10:10



REQUEST TO ADMINISTER PRESCRIPTION MEDICATION TO A STUDENT WITHIN SCHOOL HOURS

Where possible, student medication should be administered by the parent/guardian at home in times other than school hours. As this is not possible in all instances, before the Principal approves school staff to administer prescribed medication to students, the following requirements must be met.

- No action can be undertaken unless the information is provided and the parent/guardian signs agreement to the plan.
- All medication is to be provided to the College and will be stored in the Wellbeing Centre.
- All medication is to be in its original packaging, clearly showing the name of the student, the name of the medication, dosage, frequency, expiry and prescribing doctors name.
- The advice will remain current only for the dates indicated. If the need for medication is ongoing, the advice will remain current for the calendar year unless an update is provided due to any changes to the student's health necessitating a change.
- It is the responsibility of the child to present to the Wellbeing Centre at the correct time/s the medication is required to be dispensed.

Medication	
Dosage	
Method of administration	
Time/s to be taken	
Side effects	
Start Date	
End Date	

I _____ parent/guardian of _____
(Name of Parent/Guardian) (Name of Student)
request that a staff member of Holy Cross College administer/supervise (please circle) the specified medication as prescribed by;

Dr _____ for the purpose of treating _____
(Practitioner's Name) (Condition/Illness).

I verify I have read this document and agree with the implementation as outlined.

Name of Parent/Guardian

Signature

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REQUEST TO ADMINISTER NON -PRESCRIPTION MEDICATION TO A STUDENT WITHIN SCHOOL HOURS

Where possible, student medication should be administered by the parent/guardian at home in times other than school hours. As this is not possible in all instances, before the Principal approves school staff to administer medication to students, the following requirements must be met.

- No action can be undertaken unless the information is provided and the parent/guardian signs agreement to the plan.
- All medication is to be provided to the College and will be stored in the Wellbeing Centre.
- All medication is to be in its original packaging, clearly showing the name of the student, the name of the medication, dosage, frequency and expiry.
- The advice will remain current only for the dates indicated. If the need for medication is ongoing, the advice will remain current for the calendar year unless an update is provided due to any changes to the student's health necessitating a change.
- It is the responsibility of the child to present to the Wellbeing Centre at the correct time/s the medication is required to be dispensed.

Medication	
Dosage	
Method of administration	
Time/s to be taken	
Side effects	
Start Date	
End Date	

I _____ parent/guardian of _____
(Name of Parent/Guardian) (Name of Student)
request that a staff member of Holy Cross College administer/supervise (please circle) the
specified medication for the purpose of treating _____
(Condition/Illness).

I verify I have read this document and agree with the implementation as outlined.

Name of Parent/Guardian

Signature